

30 November 2025

TO THE TENDERER

Dear Sir/Madam

TENDER REFERENCE: 25/0021

PROVISION OF REPAIR AND REFURBISHMENT (R&R) WORKS AT LEVELS 1 TO 8 AT BOARDING BLOCKS 1 TO 4 AND LEVELS 1 AND 2 AT SCHOOL BLOCK OF SINGAPORE SPORTS SCHOOL LTD

CLOSING DATE: 3 DECEMBER 2025 (WEDNESDDAY) AT 1300 HOURS

Invitation to Tender

1 You are invited by Singapore Sports School Ltd (hereinafter referred to as “the School”) to submit a tender for the supply of goods and/or services mentioned above.

Tender Briefing

2 A tender briefing cum site show-round will be held for all tenderers at the date, time and venue specified below:

Date : 4 November 2025 (Tuesday)
Time : 0930 hours
Venue : NYSI Think Tank Room at Singapore Sports School Ltd, 1 Champions Way, Singapore 737913.

3 Attendance of the tender briefing is **compulsory** for participation in this tender. Tenderers shall bring their own instruments to take measurements of the scope of works required under this Invitation to Tender. All dimensions provided are for the Tenderer’s information and are to be verified on site. Request for additional site visit will not be entertained. Please note that there may be climbing of ladders during the site show-round.

Tender Specifications

4 The scope and nature of this tender are specified in Part 3 of the Invitation to Tender.

Eligibility and Evaluation Criteria

5 Your Tender will be evaluated based on the Eligibility and Evaluation Criteria in Part 3 of the Invitation to Tender.

Submission of Tender

6 Tenderers are advised to refer to Paragraph 3 of Part 1 – Instructions to Tenderers for details on submission of tender. Your tender offer for the supply of goods and/or services in accordance with the Tender Documents must be submitted by 3 December 2025 (Wednesday) before 1300 hours. Late submission will **NOT** be accepted.

7 The following documents need to be submitted as part of the tender offer:

- 7.1 Part 4 – Form of Tender;
- 7.2 Part 5 – Schedule of Tender;
- 7.3 Part 6 – Information to be Submitted by Tenderers;
- 7.4 Part 7 – Statement of Compliance;
- 7.5 Declaration on Progressive Wage Mark eligibility under Annex I of Part 2 – Conditions of Contract;
- 7.6 Confidentiality and Data Protection Undertaking under Annex II of Part 2 – Conditions of Contract;
- 7.7 Supporting document(s) that the Tenderer is registered with the Building Construction Authority (BCA) under:
 - i) CW01 - General Building Workhead with tendering limit of at least C3 (i.e. S\$0.8 million), or
 - ii) CR01 – Minor Construction Work Workhead with tendering limit of at least L1 (i.e. S\$0.8 million), or
 - iii) CR06 – Interior Decoration & Finishing Works Workhead with tendering limit of at least L1 (i.e. S\$0.8 million).
- 7.8 A detailed proposal based on the scope of works specified in Part 3 – Requirement Specifications. The detailed proposal should include:
 - 7.8.1 proposed manpower resources including qualification and work experience of the personnel,
 - 7.8.2 programme and approach to works such as the order of work in order to meet the project timeline,

- 7.8.3 method statement/method of installation,
 - 7.8.4 safety measures during work, and
 - 7.8.5 safety performance of the Tenderer based on the current MOM Demerit Points System for construction sector.
- 7.9 Any other additional information that is relevant to and/or required for the proposal.

Enquiries

- 8 Any queries regarding this Invitation to Tender should be made directly to:

Lee Li Lian
Senior Manager, Procurement
Email: lee_li_lian@sportsschool.edu.sg

Corrigendum

- 9 If there is any change or amendment of information to the tender before the closing date, notification will be given through the publication of the Corrigendum to the Tender Notice via email. Tenderers are advised to check the Tender Notice to ensure that the Corrigendum if any, has not been missed before submitting their tender offer.

Enclosed Documents

- 10 This Invitation to Tender includes the following documents:
- 10.1 Invitation to Tender cover letter;
 - 10.2 Part 1 – Instructions to Tenderers;
 - 10.3 Part 2 – Conditions of Contract;
 - 10.4 Part 3 – Requirement Specifications;
 - 10.5 Part 4 – Form of Tender;
 - 10.6 Part 5 – Schedule of Tender;
 - 10.7 Part 6 – Information to be Submitted by Tenderers; and
 - 10.8 Part 7 – Statement of Compliance.